

Goldpay Summer 2018 Release v1.19.62

Release Notes

Welcome to your software update for Summer 2018. These notes provide information on all the improvements to the software. If you encounter any difficulties, please visit: ibcos.co.uk

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NEST Payment Frequency

A new field has been added to the **Payroll** form, **NEST Payment Frequency**. Here you can select the relevant payment frequency from the drop-down menu. If you have set the **NEST Payment Frequency**, when creating the **NEST Contributions Payment file** this will match what you have selected.

Enrolled Contributions Report

The **Enrolled Contributions Report** has been updated and now details which employees are included in each of the **Enrolled Contributions files** that are created, based on the **Include** setting for the relevant Payments/Deductions.

Pension Contributions

On the **Payments/Deductions | Advanced** screen, we have added a tick box - **Round pension up to whole pence**.

You can now choose to round up the employee and employer pension contributions rather than use the normal rounding rules by ticking the **Round pension up to whole pence** option.

This field will only be active if you have the **Payments/Deductions | Pension Contribution indicator** set. With this option ticked on the pension deductions, employee and employer pension contributions will be rounded up to 2 decimal places.

Auto Enrol

Fields on the **Employee | Auto Enrol** tab that are automatically populated by the software, during payroll calculation, have been disabled and changed to read only. This is to prevent incorrect data being entered. A new **Operator Entry** button has been added which, when clicked, will enable the following fields in case amendment is required:

- Auto Enrolment Date
- Assessment Date
- Deferral Date
- Pension Information Provided Date
- Member of Qualifying Scheme
- Enrolment Filed with Provider

Create Pension File

To make navigation easier when creating pension output files, we have added a new menu item to the bottom of the **Payroll** screen called **AE Files. Enrolments and Contributions**, previously located under **Payment File**, will be moved to the new **AE Files** menu.

Automatic Enrolment

Following feedback from customers, we have made the following improvements to the Automatic Enrolment functionality in the software:

Payroll tab

On the **Payroll** tab we have added a new section, **Auto Enrolment**. This helps to see details required at a quick glance and contains the following fields:

- AE Scheme
- Auto Enrolment Rollup Sacrifice
- Group/Site Code
- Payment Source/Pay Code
- AE Worker Group

Peoples Pension

AE Worker Group

On the **Payroll** tab | **Auto Enrolment** section, we have added a new **AE Worker Group** field. This is to enable you to set an **AE Worker Group** for each payroll, however you can still set an **AE Worker Group** for individuals on the Employee form. If an employee has an **AE Worker Group** entered in their **Auto Enrol** tab, this will override any settings in the **Payroll** tab or the **Payments/Deductions** settings. An **AE Worker Group** entered in the **Payroll** tab will override the **AE Worker Group**, if entered, in the **Payments/Deductions** settings.

AE Config Tool

If you have the **Output file format** set to People's Pension, on the **Employer | AE Config** tab | **Step 8 – Pension Provider Output File Details** screen you will see a new a grid containing two columns, **Payroll** and **AE Worker Group**. Here you can enter an **AE Worker Group** that you want to use as default, for all employees in each payroll.

Auto Enrol tab

Following feedback, we have made the following field name changes on the **Employee Form | Auto Enrol** tab:

- **Auto Enrolment** is now **Auto Enrolment Date**
- **Assessment** is now **Assessment Date**
- **Postponed until after** is now **Deferral Date**
- **Opt-in Notice** is now **Opt-in Date**
- **Join Notice** is now **Join Date**
- **Opt-out Notice** is now **Opt-out Date**
- **Pension Information Provided** is now **Pension Information Provided Date**

We have also added a new **Pension Output** frame to the **Auto Enrol** tab. This frame includes the existing pension output file fields.

We have also added the following read only fields:

- **Pension Fund** – this shows the Pension Fund specified on the pension deduction
- **File Output** – this shows the Pension Output specified on the pension deduction

Peoples Pension Output File Format

If you have your **Automatic Enrolment Configure Tool | Step 8 – Pension Provider Output File Details | Output file format** or your **Payments/Deductions | File Output** set to Peoples Pension, the **Include** field will now be set to **This Fund only** and be disabled.

APP

We have removed the **Employee** tab | **APP** tick box that was available for Directors. This was used to indicate if a Director had a personal pension plan and is no longer required.

Aviva Pension Contribution File

Employees who have the **Employee | Personal** tab **Dormant** field set, and normally pay into an Aviva scheme, will now be included in the associated pension file with zero contributions. The **Reason for Reduced Contributions** will be set to **5 – No pension related earnings for the employee**. The dormant employee will also be displayed on the Contributions Report.

Payments/Deductions

On the **Payments/Deductions | Advanced** tab, the **Trivial Commutation Type** drop-down list is now available for all Goldpay licences. Here you can select from:

- **Trivial Commutation**
- **Small Personal**
- **Small Occupational**

Please note: this is for Pension Payrolls only

CIS Parameters

The order for **Employer | CIS** tab, will now default to descending **PAYE Year**. This is for consistency across the product with Tax and NI parameters. You can click on the column header, if required, to change the order.

Import Template Excel Files

In line with recent legislation changes, the Import Template spreadsheets have been updated.

Publishing Payslips

When publishing payslips, if you have several employees without email addresses, Adobe Acrobat will now open with multiple pages, rather than an instance for each employee.