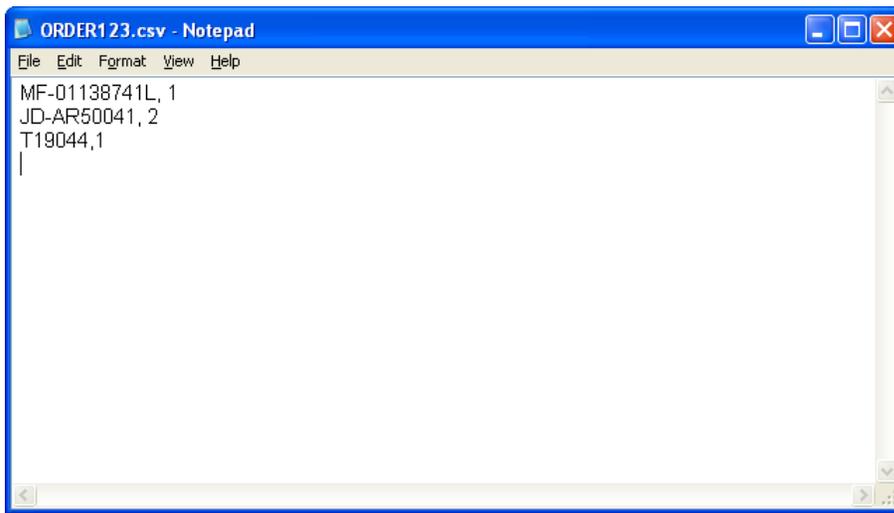


Importing Orders from File

Point of Sale customer orders may now be imported from a comma separated (.CSV) file.

Files must be in the format: Part Number, Quantity. Part number can be either with or without the prefix.

Files can be created in notepad and saved as .csv, i.e. ORDERxxx.CSV, or created in Excel and saved in .csv format.



Importing the CSV File (Parts Control, Stock Enquiry)

Start a Point of Sale advice and complete the header information in the usual way.

On the Parts tab, in insert mode, press the <Insert> key on the keyboard.

Select "Import".



Select "OK" to continue.

The standard File Transfer routine is run to locate and import the file.

File Transfer Details

File Transfer ID: **VDU136**

Transfer Type:

Terminal ID:

Windows Share:

File Path:

PC Filename:

Transfer Format:

Key Entry Fields

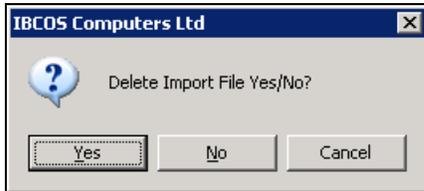
File Transfer ID		Select the File Transfer ID to use, normally the machine name of the pc in use. Set up on the Terminal Identity Maintenance file.
Windows Share		Share directory name where the file is located, e.g. tmp
PC Filename	*.CSV	Accepting the default PC Filename of "*.CSV" works as a wildcard search to find all .CSV files in the directory.

Order Import List

Filename
ORDER1.CSV
ORDER.CSV
ORDER123.csv

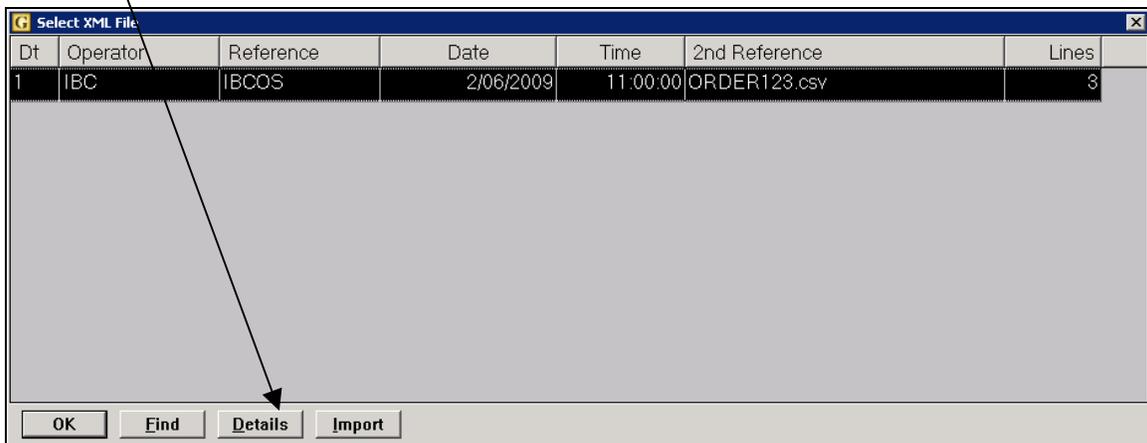
A list of CSV files from the directory are listed. Select an order to import or use “Imp All” (F8).

An option to delete the original file is offered to prevent orders being imported more than once.



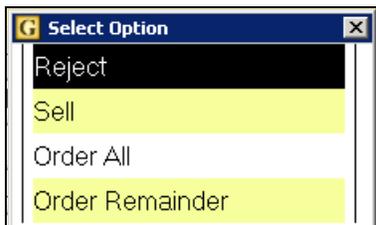
A list of orders ready to add to the Point of Sale Advice is displayed.

The “**Details**” option will show the part lines relating to the order.



Select “**OK**” to continue.

The part lines will be added to the advice. If any parts have insufficient stock the standard ordering options are displayed for selection.



If any part numbers are invalid, a warning message will be displayed.

The Point of Sale advice may then be finished in the normal way.

RA 1001 CASH SALE-DEPOT 1 Inv **0198 - New

Sold: 62.89 Cost: 42.54 %: 32.35 V.A.T.: 9.44
 Order: 0.00 Ord Cost: 0.00 %: 0.00 Total: 72.33

Header Parts Balance Comments

Part Number	Description	Price	Sold	Bin	Disc	Value
JD-AR50041	FILTER FUEL 8"	21.17	2	09M36	0.00	42.34
MF-01138741L	FILTER OIL	11.04	1	12D15	0.00	11.04
JD-T19044	FILTER ENGINE	9.51	1	08K43	0.00	9.51

Advice No. **0198 - Part Line - Inserting line: 4 of 4

Part: Sts:
 Price: Disc%: Sold: Ordered:
 Cost: VAT: Sett:

OK Cancel Alt Prt Options Serial Next Prev