

Exporting Countax Stock Orders (PlusParts)

Countax Parts orders exported from Gold can be uploaded to the Plus Parts online ordering system. This applies to all Countax brands.

Before starting ensure that you have the Plus Parts user name and password.

Set Up

(System Management / Parts Control / Stock Order Transmission Details)

Key Entry Fields

Prefix Code	Enter the supplier prefix code used for Countax, e.g. CO or CU.
Supplier Account	Enter the Gold Purchase Ledger account for Countax (if omitted a prompt is given at the time of order creation).
Supplier Export Code	O – John Deere JDPoint
Save to DOS-PC	Set to – “Yes – Save to Designated PC”
File Transfer ID	Select a File Transfer ID. This can be any transfer ID but should be set to save the file to a specific directory on the PC.

Export Orders from Gold

(Communications, Export Stock Orders, Export Supplier Stock Orders)

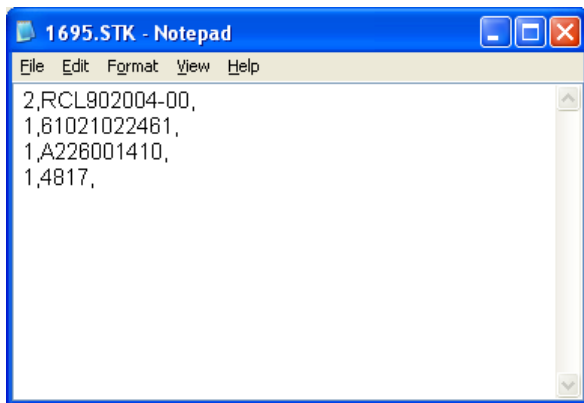
When creating stock orders in either the **Stock Order Entry/Amend** program or the **Print Final Stock Order** program in the Parts Control menu, set the option for Export Order to 'Yes'.

Orders can then be exported through the **Export Supplier Stock Orders** program.

Key Entry Fields

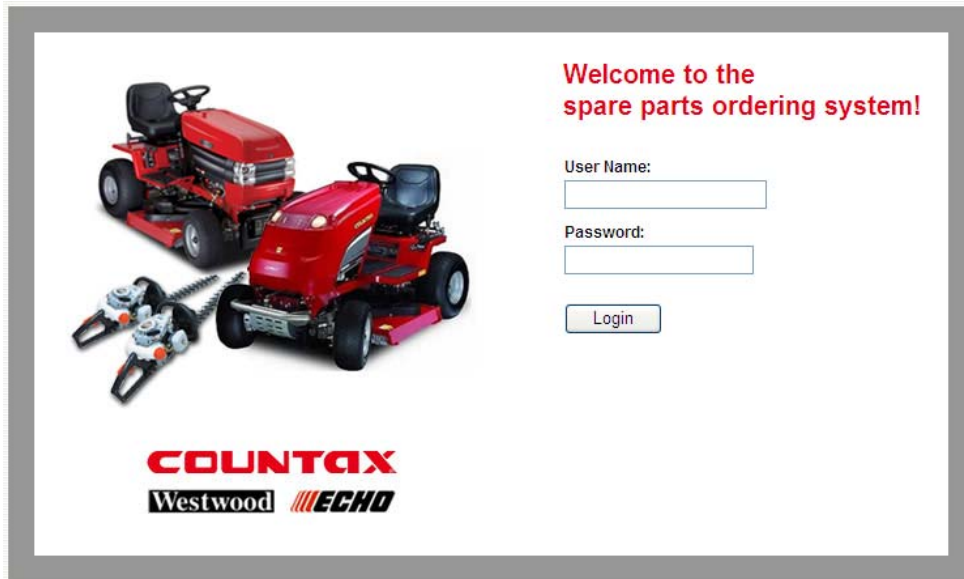
Supplier Code	Enter the supplier prefix code used for Countax, e.g. CO or CU.
Order Number	Enter the order number to be exported or leave blank for ALL Countax orders.

The orders will be sent to a file in the designated directory. The file name will be displayed on-screen as it is prepared and is the order number. Make a note of the file name, e.g. 1695.stk

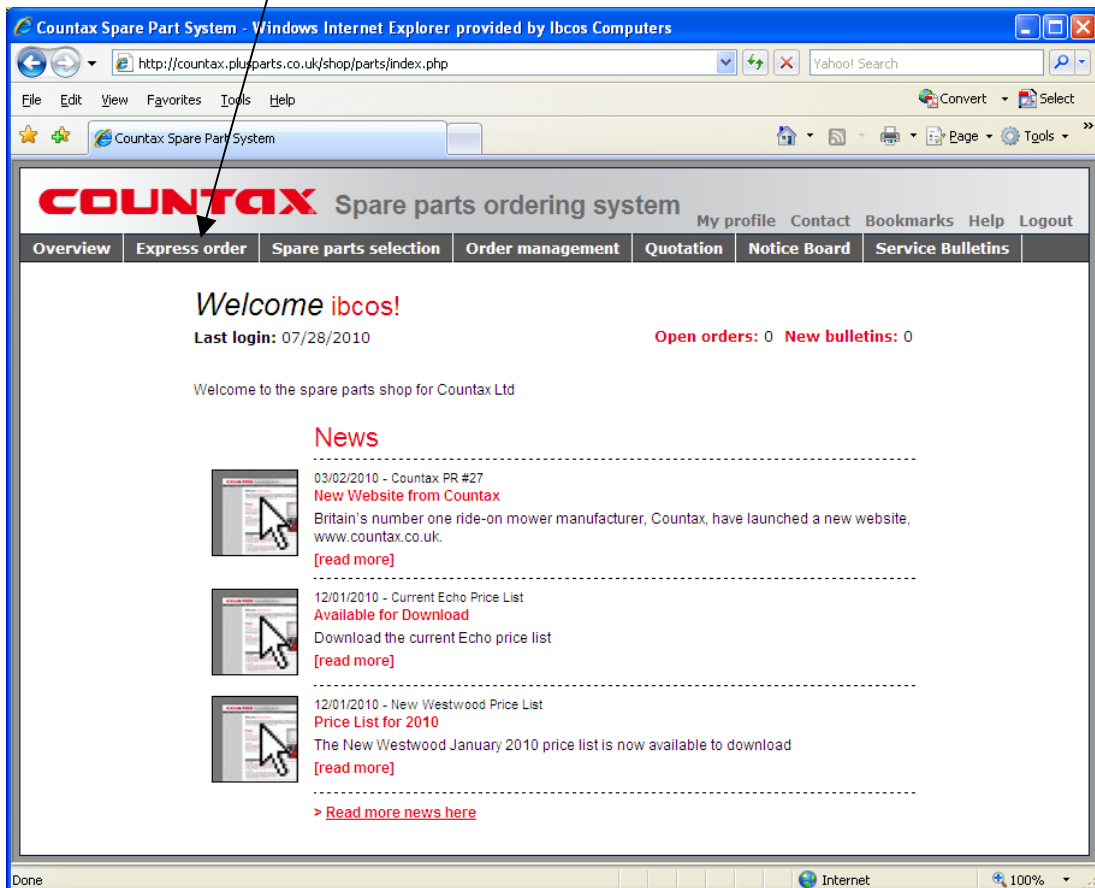


Countax (Plus Parts) Online Ordering

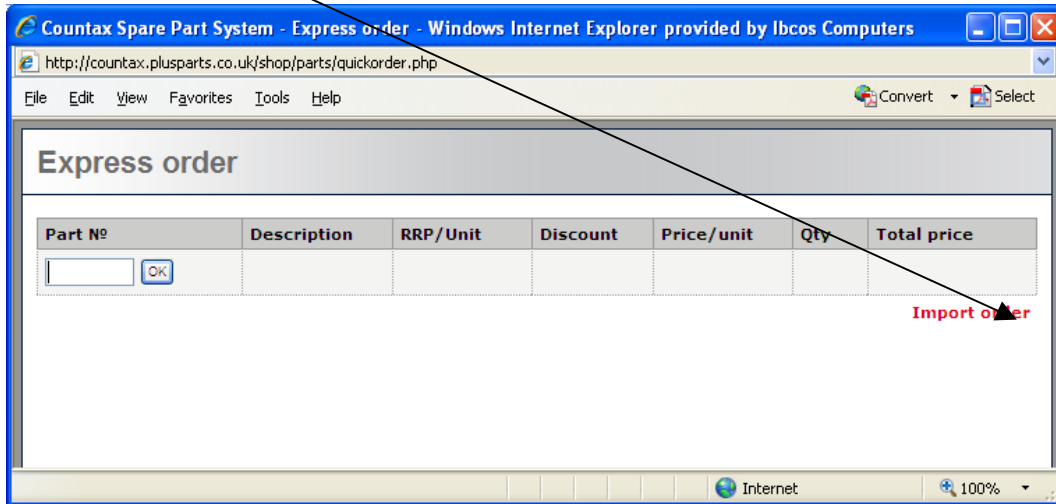
- Go to <http://countax.plusparts.co.uk>
- Enter User Name and Password to log in.



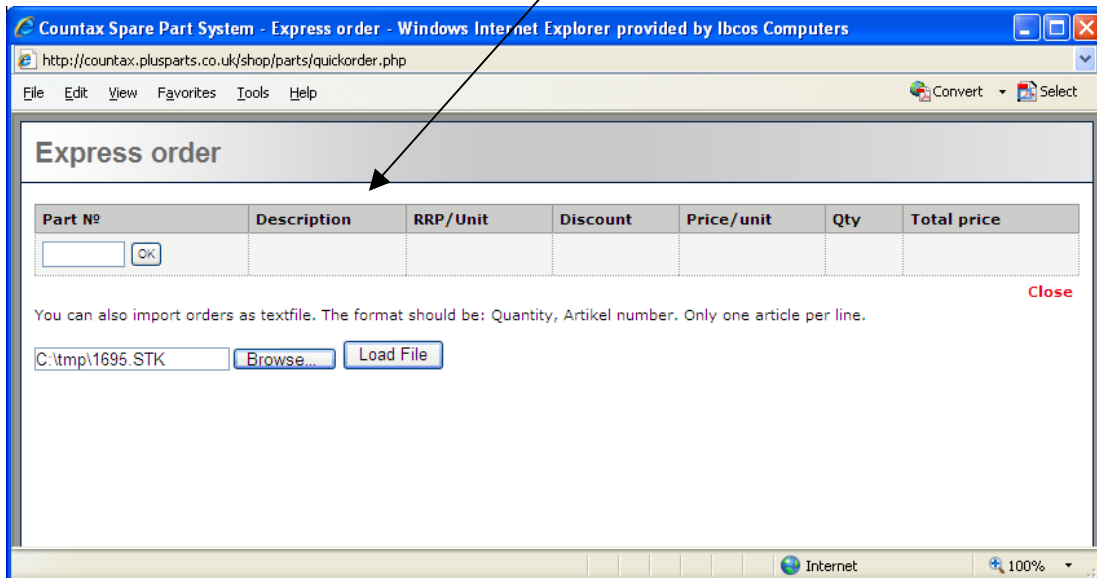
- Select an "Express Order".



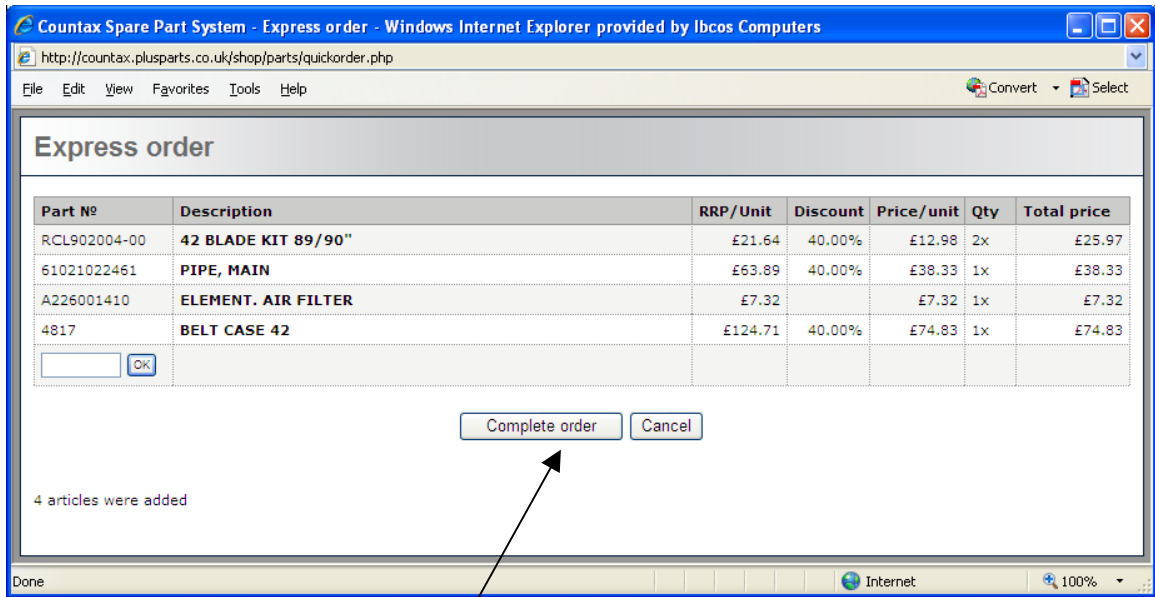
- Select "Import Order".



- Browse to the directory used to save the exported order, e.g. C:\tmp.

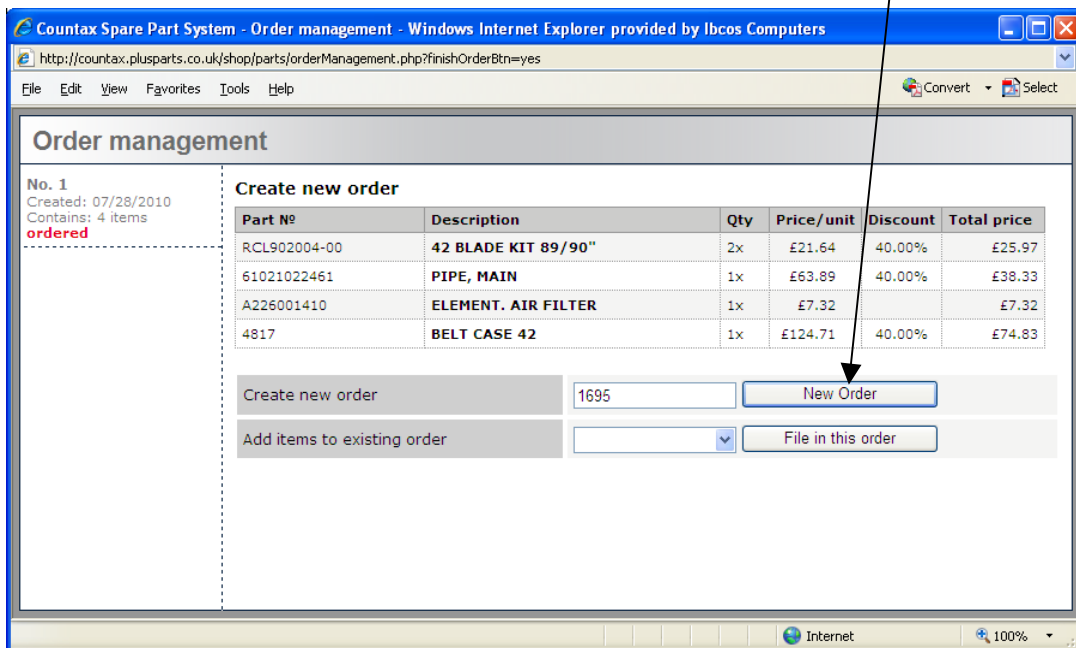


- Click "Load File".



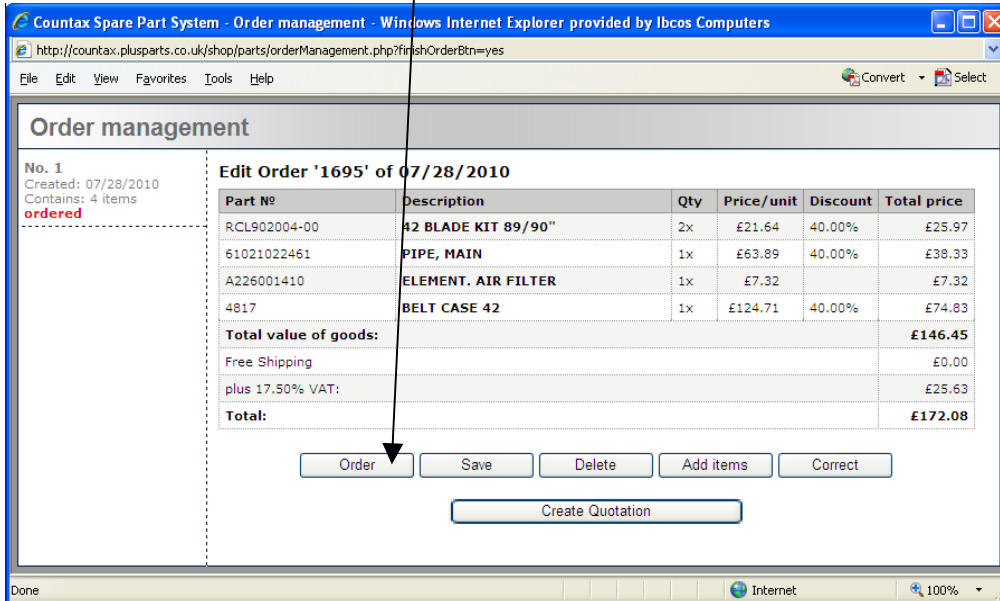
- Lines can be checked. Click **“Complete Order”** to continue.
- The Order Management screen allows the order to be created as a new order or added to an existing order.

Edit the order number to show the Gold order number then select **“New Order”** or choose an order from the list and click **“File in this Order”**.

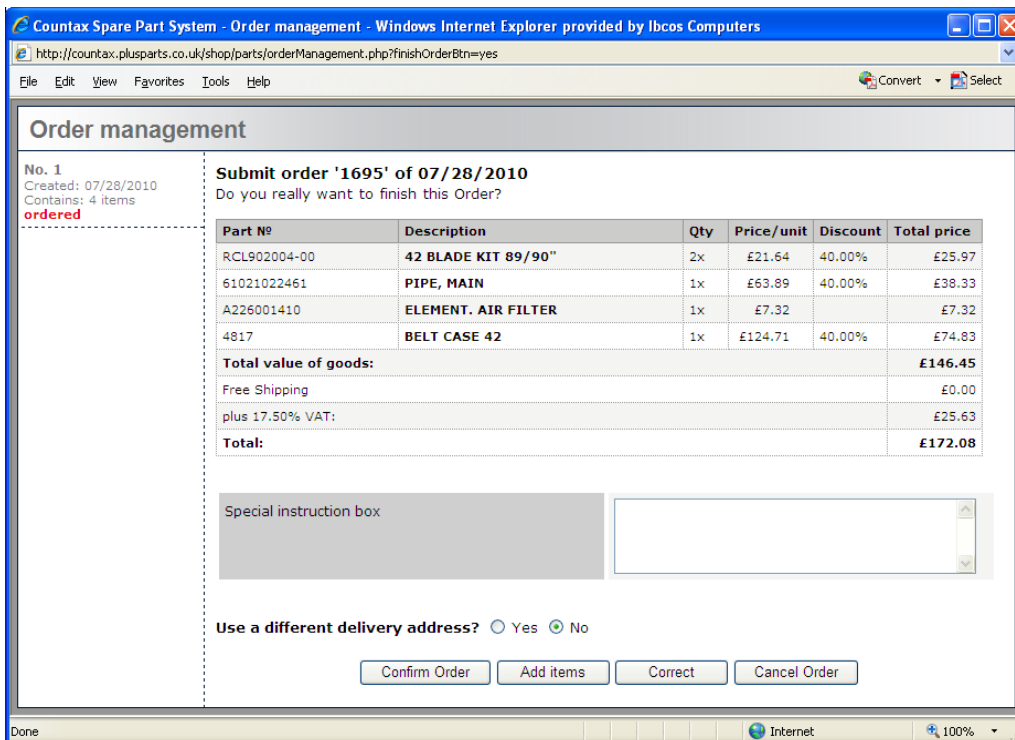


- On the next screen items can be added or deleted.

To complete the order click "Order".



- The "Correct" option can be used to go back and make further changes.



- Click "Confirm Order" to finish.